

Morley Town Deal Board

Minutes

Thursday 28 January 2021

10:00 – 12:00

Zoom Meeting

Attendees

Councillor Lisa Mulherin	<i>Executive Member, Climate Change, Transport and Sustainable Development, Leeds City Council</i>
Mark Goldstone	<i>Head of Policy and Business Representation, West and North Yorkshire Chamber of Commerce</i>
Councillor Robert Finnigan	<i>Morley Town Council</i>
Steven Foster	<i>Director, Land Securities</i>
Rebecca Greenwood	<i>Policy Officer, West Yorkshire Combined Authority</i>
Dawn Ginns	<i>Morley Resident</i>
Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Cameron Stephenson	<i>Constituency Office Manager, Office of Andrea Jenkyns MP (Sub)</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Councillor Wyn Kidger	<i>Morley South ward member</i>
Councillor Neil Dawson	<i>Morley South ward member</i>
Councillor Andy Hutchison	<i>Morley North ward member</i>

Apologies

Andrea Jenkyns, Member of Parliament, Morley and Outwood

In Attendance

Adam Brannen	<i>Head of Regeneration, Leeds City Council</i>
Jessica Ashton	<i>Senior Regeneration Officer, Leeds City Council</i>
Daniel Broadbent	<i>Regeneration Officer, Leeds city Council</i>
Samuel Lewis	<i>Principal Regeneration Officer, Leeds City Council</i>
Claire Simms	<i>Regeneration Support Officer, Leeds City Council (Minutes)</i>

1.0	Introductions and Apologies	ACTION
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1.0	Apologies were received from Andrea Jenkyns, Member of Parliament, Morley and Outwood.	
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2.0	Declaration of Interests	
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2.1	No interests were declared.	
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3.0	Minutes of the last Meeting and Matters Arising	
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3.1	5.4 Amended to read RK and Cllr Hutchison have been involved in the Artspace project from its inception and going forward would like to be involved in terms of development and delivery of the project.	
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3.2	The minutes of the last meeting were agreed.	
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4.0	Town Investment Plan	
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4.1	Board members have been provided with the draft of the final Town Investment Plan for submission prior to the meeting. There will be a further iteration of the document to include any final changes raised by members after the meeting. SL went through the document.	
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4.2	The stakeholder engagement plan will be attached to the TIP and JA will share this document.	JA
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4.3	Board members asked that Morley Town Council, Town Centre Management and the Chamber of Commerce are also referenced as being involved with delivery alongside LCC.	
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4.4	The Board supports the plan for submission and noted that the approval comes through the Council's delegation	
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5.0	Future Sub Committees	
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5.1	It is proposed that four potential sub-committees be established. These are: Town centre, place making and culture; Skills, education and employment; Transport and connectivity; and Health, wellbeing and greenspace. Each sub-committee will cover one or more project area. Responsibilities for each committee will include: project development, the oversight of technical work, further public and stakeholder engagement, identification of wider match or co-funding opportunities, engagement with key relevant bodies and organisations and the oversight of delivery plans. These committees will act as additional groups to the core Morley Town Deal Board which will continue to meet on a four-to-six week basis to progress the overall programme.	
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5.2 The Chair suggested that he draft a list of potential sub-committee members and possible co-optees to be agreed at the next meeting and asked board members to let him know if they were interested in leading or joining any specific sub-committee. **Chair**

5.3 The board agreed with the suggested sub-committees outlined above.

6.0 Programme delivery and next steps

6.1 Following the submission of the Morley Town Investment Plan a detailed framework including further technical reports, detailed design and refined costings and securing match funding will be developed setting out key milestones and interdependencies within the overall programme.

6.2 One of the next steps will be agreeing and accepting the heads of terms. A delivery plan outlining timescales and resources needs to be developed. This work needs to be done over the next few weeks and SL made the board aware that the pre-election period (purdah) will apply for a number of weeks before the local elections at the beginning of May. JA to provide the board with information about project timescales and delivery options before the next board meeting on 11 March. **JA**

7.0 Communications and public affairs

7.1 The Locality commission came to an end in December. The LCC project team will now take more of a lead on future communication and engagement.

7.2 The output of the place branding is a series of logos and templates to be used and promoted. RK asked if the branding can be used for the consultation on Morley Bottoms. JA will put RK in contact with LCC communication officer. **JA**

7.3 The branding guidelines will be shared with the board but an iteration of the document may be needed first. **JA / SL**

8.0 Meeting schedules

8.1 The future meeting schedule has been provided for the board's attention.

8.2 The board agreed to cancel the meeting scheduled for 8th February.

9.0 AOB

9.1 None

10.0 Date and Time of the Next Meeting

10.1 **Thursday 11th March 2021 at 10.00am**
